INJURY AND ILLNESS PREVENTION PROGRAM

For

STEEL CITY SCAFFOLD, Inc.

Mailing address: 25108 Marguerite Parkway A445, Mission Viejo, CA 92692
Physical address: 1370 N. Red Gum Street, Anaheim, CA 92806
Phone: 855-257-7279 **Fax:** 855-257-75999
Website: www.SteelCityScaffold.com

CONTENTS

Occupational Health & Safety Manual

Pg 2. Table of Contents
Pg 3. Mission Statement
Pg 4. Person/Management Responsibility for Implementation
Pg 5. Supervisor Responsibility
Pg 6. Employee Responsibility/Compliance
Pg 7. Communication
Pg 8. Hazard Assessment
Pg 9. Accident/Exposure Investigation
Pg10. Hazard Correction
Pg11. Training & Instruction
Pg12. Record keeping - List of Training Subjects
Pg13. Disciplinary Procedures
Pg14-15. Code of Safe Practices
Pg16. Cal-OSHA district & field information
Pg17. OSHA Permit
Pg18. OSHA 300 Logs

TAB 1. Fall Protection Program
TAB 2. Heat Illness Prevention Program
TAB 3. Emergency Action Plan
TAB 4. Hazard Communication Program

Steel City Scaffold, Inc.
Mission Statement

Steel City Scaffold recognizes that our employees are essential to the good health and well-being of the company. To that end, it is the policy and the intent of Steel City Scaffold to provide and insist that safe and healthy working conditions be a fundamental part of the company structure. Accident and injury prevention shall be considered of primary importance in all phases of administration and operations. Steel City Scaffold will provide and maintain a safety and health program conforming to the standards and the best practices of organizations of this type.

The prevention of accidents and injuries is an objective affecting all levels of the organization and its activities. It is therefore, a basic requirement that each supervisor make the safety of employees an integral part of their regular management function. It is equally the duty and the obligation of each employee to accept, follow and enforce established safety regulations and procedures. A successful safety and health program requires the cooperative effort of all employees in all safety and health matters. Cooperation is needed between not only supervisors and employees but employees and their co-workers as well.

Every effort will be made to provide adequate training for our employees. However, if an employee is ever in doubt about how to do a job safely, it is their duty and obligation to ask a qualified person for assistance.

Employees are expected to assist management in accident prevention activities. Unsafe conditions must be reported as soon as they are encountered. Fellow employees that need help should be assisted. All employees are responsible for the housekeeping duties that pertain to their individual jobs. Employees are also called upon to recognize and bring attention to general safety and health concerns.

Any injury that occurs on the job, even a minor cut or strain, must be reported to management as soon as possible. In no circumstance, except in an emergency, shall an employee leave a shift without reporting an injury that has occurred on the job.

The objective of Steel City Scaffold is a safety and health program that will reduce the number of injuries and illnesses to an absolute minimum, not merely in keeping with, but surpassing, the best experience of operations like ours. ***The goal of Steel City Scaffold is zero accidents and injuries!***

_____ _____

President/Owner Date

RESPONSIBILITY

The Injury and Illness Prevention Program (IIP Program) Administrator, ***Mr. Stan Bane***, has the authority and responsibility for implementing the provisions of this program for Steel City Scaffold.

The alternate Program Administrator, ***Mr. Diego Lopez***, has the authority and responsibility for implementing the provisions of this program in the absence of the Program Administrator.

All managers and supervisors are responsible for implementing and maintaining the IIP Program in their work areas and for answering worker questions about the IIP Program. A copy of this IIP Program is available from each manager and supervisor.

MANAGEMENT RESPONSIBILITY

Management has the following responsibility in our Injury/Illness Prevention Program.

1. Legally to comply with the California Occupational Health Act, both under the General Duty Clause and all applicable regulations, to comply with all other applicable State and local regulations covering our activities.

2. To be familiar with all applicable legal regulations related to employee safety and notify our affected key employees of their regulations.

3. To develop and implement safety rules designated for the protection of our employees and facilities.

4. Demonstrate a positive attitude and set an example for accident prevention.

5. To measure a key employee for both production and safety achievement, and to reward the employee accordingly.

6. To develop company safety policies and activities for implementation.

7. To provide a company Safety Manual for each employee.

8. To monitor the overall accident prevention activities.

9. To keep our staff informed as to the final costs of job accidents and the overall impact upon our company.

SUPERVISOR RESPONSIBILITY

Supervisors are defined in this manual as those who supervisor or direct other employees. They include supervisors, lead persons and foreman. Supervisors shall:

1. Be held accountable for all accidents on their job or under their supervision.

2. Set the proper example for workers to follow. If you violate a company safety rule, then how can you expect those that you supervise to follow the rules?

3. Be always responsible to see that work is performed in a safe manner and that safety rules, regulations and instructions are complied with. Good supervision is the art of getting our people to do safe and productive work.

4. Take disciplinary action when necessary to enforce safety rules and practices.

5. Safety rules should be given to each employee.

6. Be responsible for the inspection of the work areas and all equipment. Employees shall give prompt attention to needed repairs and to safety suggestions and will submit a written list of all deficiencies for correction.

7. Not permit the use of intoxicating beverages on the job or allow on the job any employee under the influence of alcohol, drugs, or barbiturates.

8. Be responsible to see that all personal injury accidents and property damage accidents are investigated and reported to the office.

9. Determine that needed first-aid, safety equipment and protective devices are provided wherever necessary.

10. Take prompt corrective action wherever unsafe conditions and unsafe acts are noted or reported.

11. See that emergency first-aid and hospital phone numbers are readily available at each location.

EMPLOYEE RESPONSIBILITY

The management expects each employee, regardless of his/her position with the organization, to cooperate in every respect with the company's safety program. Some of the major points of our safety program require that:

1. All injuries and accidents shall be reported immediately to your supervisor and to obtain medical aid without delay.

2. Personal protective equipment, where required, shall be worn by all employees. There will be no exceptions to this requirement.

3. Machine guards shall be used and maintained in good condition.

4. Machines without adequate guards or guards in questionable condition will not be used.

5. Hazardous conditions and other safety concerns shall be reported immediately to your supervisor.

6. The employee shall follow all company safety rules. Failure to follow these rules will result in some type of disciplinary action up to or including termination.

COMPLIANCE

Steel City Scaffold management personnel are responsible for ensuring that all safety and health policies and procedures are clearly communicated and understood by all workers. Managers and supervisors are expected to enforce the rules fairly and uniformly.

All workers are responsible for using safe work practices, for following all directives, policies, and procedures, and for assisting in maintaining a safe work environment.

Our systems of ensuring that all workers comply with the rules and maintain a safe work environment include:

1. Informing workers of the provisions of our IIP Program.

2. Evaluating the safety performance of all workers.

3. Recognizing workers who perform safe and healthy work practices.

4. Providing training to workers whose safety performance is deficient.

5. Disciplining workers for failure to comply with safe and healthy work practices.

COMMUNICATION

We recognize that open, two-way communication between management and staff on health and safety issues is essential to an injury-free, productive workplace. The following system of communication is designed to facilitate a continuous flow of safety and health information between management and staff in a form that is readily understandable and consists of the following:

1. New worker orientation including a discussion of safety and health policies and procedures.

2. Review of our IIP Program.

3. Workplace safety and health training programs

4. Regularly scheduled safety meetings.

5. Effective communication of safety and health concerns between workers and supervisors, including translation where appropriate.

6. Posted or distributed safety information.

7. A system for workers to anonymously inform management about workplace hazards.

8. A labor/management safety and health team that meets regularly; prepares written records of the safety and health committees' meetings; reviews result of the periodic scheduled inspections; reviews investigations of accidents and exposures and makes suggestions to management for the prevention of future incidents; reviews investigations of alleged hazardous conditions; and submits recommendations to assist in the evaluation of worker safety suggestion.

9. Other: To be added as a need is demonstrated.

HAZARD ASSESSMENT

Periodic inspections to identify and evaluate workplace hazards shall be performed by the following competent observer(s) in the following areas of our workplace:

Competent Observer	Area
Diego Lopez, Safety Director	All Areas
Mario Solis, General Superintendent	All Areas
Gustavo Chavez, Junior Superintendent	All Areas
Jesus Franco, Lead Foreman	All Areas
Team Leader or Foreman running their specific job.	Site Specific

Periodic inspections are performed according to the following schedule:

1. When we initially established our IIP Program.

2. Continuing on a quarterly basis.

3. When new, previously unidentified hazards are recognized.

4. When new substances, processes, procedures, or equipment which present potential new hazards are introduced into our workplace.

5. When occupational injuries and illnesses occur.

6. When we hire and/or reassign permanent or intermittent workers to processes, operations, or tasks for which a hazard evaluation has not been previously conducted; and

7. Whenever workplace conditions warrant an inspection.

Periodic inspections will consist of quarterly inspections to identify and evaluate workplace hazards utilizing the included Hazard Assessment Checklists and any other effective methods to identify and evaluate workplace hazards.

ACCIDENT / EXPOSURE INVESTIGATIONS

Procedures for investigating workplace accidents and hazardous substance exposures include:

1. Visiting the accident scene as soon as possible.

2. Interviewing injured workers and witnesses.

3. Examining the workplace for factors associated with the accident/exposure.

4. Determining the root cause of the accident/exposure.

5. Taking corrective action to prevent the accident/exposure from recurring.

6. Recording the findings and corrective actions taken; and

7. Reviewing/Communicating the findings and corrective actions with all Steel City Scaffold employees.

8. Notify Cal/OSHA within 8 hours of a serious injury, illness, or death of an employee

HAZARD CORRECTION

Unsafe or unhealthy work conditions, practices or procedures shall be corrected in a timely manner based on the severity of the hazards. Hazards shall be corrected according to the following procedures:

1. When observed or discovered.

2. When an imminent hazard exists which cannot be immediately abated without endangering worker(s) and/or property, all exposed workers will be evacuated from the area except those necessary to correct the existing condition. Workers necessary to correct the hazardous condition shall be provided with the necessary protection; and

3. All such actions taken and the dates they are completed shall be documented on the appropriate forms.

TRAINING AND INSTRUCTION

All workers, including managers and supervisors, shall have training and instruction on general and job-specific safety and health practices. Training and instruction shall be provided as follows:

1. When the IIP Program is first established.

2. To all workers with respect to hazards specific to each worker's job assignment.

3. To all new workers, *except for those in construction who are provided training through a Cal/OSHA approved construction industry occupational safety and health training program*;

4. To all workers given new job assignments for which training has not been previously provided.

5. Whenever new substances, processes, procedures, or equipment are introduced to the workplace and represent a new hazard; and

6. Whenever the employer is made aware of a new or previously unrecognized hazard.

Our workplace safety and health training practices include, but are not limited to, the following:

1. Explanation of the employer's IIP Program, emergency action plan and fire prevention plan, and measures for reporting any unsafe conditions, work practices, and injuries.

2. Use of appropriate clothing, including gloves, footwear, and personal protective equipment.

3. Information about chemical hazards to which workers could be exposed and other hazard communication program information.

4. Availability of toilet, hand-washing and drinking water facilities.

5. Provisions for medical services and first aid including emergency procedures.

6. On the job training by authorized trained personnel.

In addition, we provide specific instructions to all workers regarding hazards unique to their job assignment, to the extent that such information was not already covered in other training sessions.

EMPLOYEE ACCESS TO THE IIPP

Our employees – or their designated representatives - have the right to examine and receive a copy of our IIIPP. This will be accomplished by:

1. Provide access in a reasonable time, place, and manner, but in no event later than five (5) business days after the request for access is received from an employee or designated representative.

   a. Whenever an employee or designated representative requests a copy of the Program, we will provide the requester a printed copy of the Program, unless the employee or designated representative agrees to receive an electronic copy of the Program.

   b. One printed copy of the Program will be provided free of charge. If the employee or designated representative requests additional copies of the Program within one (1) year of the previous request and the Program has not been updated with new information since the prior copy was provided, we may charge reasonable, non-discriminatory reproduction costs for the additional copies.

2. Provide unobstructed access through a company server or website, which allows an employee to review, print, and email the current version of the Program. Unobstructed access means that the employee, as part of their regular work duties, predictably and routinely uses the electronic means to communicate with management or coworkers.

Any copy provided to an employee or their designated representative need not include any of the records of the steps taken to implement and maintain the written IIP Program.

Where we have distinctly different and separate operations with distinctly separate and different IIPPs, we may limit access to the IIPP applicable to the employee requesting it.

An employee must provide written authorization in order to make someone their "designated representative." A recognized or certified collective bargaining agent will be treated automatically as a designated representative for the purpose of access to the company IIPP. The written authorization must include the following information:

- The name and signature of the employee authorizing the designated representative.
- The date of the request.
- The name of the designated representative.

The date upon which the written authorization will expire (if less than 1 year).

RECORDKEEPING

Our record keeping policy is as follows.

We have taken the following steps to implement and maintain our IIP Program:
The designated person authorized to maintain the records generated by our IIP Program is ***Mr. Diego Lopez***.

Records of hazard assessment inspections, including the person(s) conducting the inspection, the unsafe conditions and work practices that have been identified and the action taken to correct the identified unsafe conditions and work practices, are recorded on a hazard assessment and correction form; and

Documentation of safety and health training for each worker, including the worker's name or other identifier, training dates, type(s) of training, and training providers, are recorded on a worker training and instruction form. *We also include the records relating to worker training provided by a construction industry occupational safety and health training program approved by Cal/OSHA.*

Inspection records and training documentation will be maintained for one year, except for training records of workers who have worked for less than one year which are provided to the worker upon termination of employment.

LIST OF TRAINING SUBJECTS

We train our workers about the following subjects:

Scaffold Safety User Awareness.
Scaffold Competent Person.
OSHA 10/30
Safe Driver
Electrical Hazards.
Elevated Work Platforms, including boom and scissor lifts.
Employer's Code of Safe Practices.
Ergonomic Hazards, including proper lifting techniques.
Fall Protection.
Forklift operations and safety.
Good Housekeeping.
Fire Prevention.
Hazard Communication.
Hazardous Chemical Communication, GHS.
Heat Illness Prevention
Lockout/Tagout.
Confined Space.
Material Handling.
Machines and machine parts guarding.
On the job training
Personal Protective Equipment.
Physical Hazards, such as heat/cold stress, noise, non-ionizing radiation.
Proper use of powered tools, including powdered actuated tools.
Other job-specific hazards, such as . . .

DISCIPLINARY PROCEDURES

Employees who fail to comply with safety rules or company policies will be subject to disciplinary action up to and including termination. The specific level of discipline initiated will depend upon the severity of the violation of the safety rules or company policies involved. Supervisors will follow the normal disciplinary procedures as follows:

1) Verbal counseling (the first occurrence). - Must be documented in the employee's personnel file.

2) Written warning (the second occurrence) - outlining the nature of the offense and necessary corrective action.

3) Suspension without pay (the third occurrence) - or a separate disciplinary action resulting from a serious violation. Duration of suspension is based on the severity of the violation and decided upon by management.

4) Termination – Termination may be enforced at any occurrence depending on the severity of the violation and at the discretion of Management. If an employee is to be terminated, specific and documented communication between the supervisor and the employee, as outlined, must have occurred.

Supervisors will be subject to disciplinary action for the following reasons:

1) Repeated safety rule violation by their department employees.

2) Failure to provide adequate training prior to job assignment.

3) Failure to report accidents and provide medical attention to employees injured at work.

4) Failure to control unsafe conditions or work practices.

5) Failure to maintain good housekeeping standards and cleanliness in their departments.

Supervisors who fail to maintain high standards of safety within their departments will be demoted or terminated after three documented warnings have been levied during any calendar year.

CODE OF SAFE PRACTICES
FOR FRAME SCAFFOLDS, SYSTEM SCAFFOLDS, TUBE AND CLAMP SCAFFOLDS & ROLLING SCAFFOLDS

DEVELOPED FOR INDUSTRY BY **SCAFFOLDING, SHORING & FORMING INSTITUTE (SSFI)**
And SCAFFOLD INDUSTRY ASSOCIATION, INC. (SIA) It shall be the responsibility of all users to read and comply with the following common sense guidelines which are designed to promote safety in the erecting, dismantling and use of Scaffolds. These guidelines do not purport to be all-inclusive nor to supplant or replace other additional safety and precautionary measures to cover usual or unusual conditions. If these guidelines in any way conflict with any state, local, provincial, federal or other government statute or regulation, said statute or regulation shall supersede these guidelines and it shall be the responsibility of each user to comply wherewith.

I. GENERAL GUIDELINES

A. POST THESE SCAFFOLDING SAFETY GUIDELINES in a conspicuous place and be sure that all persons who erect, dismantle, or use scaffolding are aware of them, and also use them in tool box safety meetings.

B. FOLLOW ALL STATE, LOCAL AND FEDERAL CODES, ORDINANCES AND REGULATIONS pertaining to scaffolding.

C. SURVEY THE JOB SITE. A survey shall be made of the job site by a competent person for hazards, such as unstamped earth fills, ditches, debris, high tension wires, unguarded openings, and other hazardous conditions created by other trades. These conditions should be corrected or avoided as noted in the following sections.

D. INSPECT ALL EQUIPMENT BEFORE USING. Never use any equipment that is damaged or defective in any way. Mark it or tag it as defective. Remove it from the job site.

E. SCAFFOLDS MUST BE ERECTED IN ACCORDANCE WITH DESIGN AND/OR MANUFACTURERS' RECOMMENDATIONS.

F. DO NOT ERECT, DISMANTLE OR ALTER A SCAFFOLD unless under the supervision of a competent person.

G. DO NOT ABUSE OR MISUSE THE SCAFFOLD EQUIPMENT.

H. ERECTED SCAFFOLDS SHOULD BE CONTINUALLY INSPECTED by users to be sure that they are maintained in safe condition. Report any unsafe condition to your supervisor.

I. NEVER TAKE CHANCES! IF IN DOUBT REGARDING THE SAFETY OR USE OF THE SCAFFOLD, CONSULT YOUR SCAFFOLD SUPPLIER.

J. NEVER USE EQUIPMENT FOR PURPOSES OR IN WAYS FOR WHICH IT WAS NOT INTENDED.

K. DO NOT WORK ON SCAFFOLDS if your physical condition is such that you feel dizzy or unsteady in any way.

L. DO NOT WORK UNDER THE INFLUENCE of alcohol or illegal drugs.

II. GUIDELINES FOR ERECTION AND USE OF SCAFFOLDS

A. SCAFFOLD BASE MUST BE SET ON BASE PLATES AND AN ADEQUATE SILL OR PAD to prevent slipping or sinking and fixed thereto where required. Any part of a building or structure used to support the scaffold shall be capable of supporting the maximum intended load to be applied.

B. USE ADJUSTING SCREWS or other approved methods to adjust to uneven grade conditions.

C. BRACING, LEVELING & PLUMBING OF FRAME SCAFFOLDS

1. Plumb and level all scaffolds as erection proceeds. Do not force frames or braces to fit. Level the scaffold until proper fit can be easily made.
2. Each frame or panel shall be braced by horizontal bracing, cross bracing, diagonal bracing or any combination thereof for securing vertical members together laterally. All brace connections shall be made secure, in accordance with the manufacturer's recommendations.

D. BRACING, LEVELING & PLUMBING OF TUBE & CLAMP AND SYSTEM SCAFFOLDS

1. Posts shall be erected plumb in all directions, with the first level of runners and bearers positioned as close to the base as feasible. The distance between bearers and runners shall not exceed manufacturer's recommendations.
2. Plumb and level all scaffolds as erection proceeds.
3. Fasten all couplers and/or connections securely before assembly of next level.
4. Vertical and/or horizontal diagonal bracing must be installed according to manufacturer's recommendations.

E. WHEN FREE STANDING SCAFFOLD TOWERS exceed a height of four (4) times their minimum base dimension, they must be restrained from tipping. (CAL/OSHA and some government agencies require stricter ratio of (3 to 1.)

F. TIE CONTINUOUS (RUNNING) SCAFFOLDS TO THE WALL OR STRUCTURE at each end and at least every 30 feet of length in between when scaffold height exceeds the maximum allowable free standing dimension. Install additional ties on taller scaffolds as follows: On scaffolds 3 feet or narrower in width, subsequent vertical ties shall be repeated at intervals no greater than every 20 feet. On scaffolds wider than 3 feet, subsequent vertical ties shall be repeated at intervals not greater than 26 feet. The top tie shall be installed as close to the top of the platform as possible; however, no lower from the top than 4 times the scaffold's minimum base dimension. Ties must prevent the scaffold from tipping either into or away from the structure. Stabilize circular or irregular scaffolds in such a manner that the completed scaffold is secure from tipping. Place ties near horizontal members. When scaffolds are fully or partially enclosed, or when scaffolds are subjected to overturning loads, additional ties may be required. Consult a qualified person.

G. DO NOT ERECT SCAFFOLDS NEAR ELECTRICAL POWER LINES. Consult a qualified person for advice.

H. ACCESS SHALL BE PROVIDED TO ALL PLATFORMS. Do not climb cross braces or diagonal braces.

I. PROVIDE A GUARDRAIL SYSTEM, FALL PROTECTION AND TOEBOARDS WHERE REQUIRED BY THE PREVAILING CODE.

J. BRACKETS AND CANTILEVERED PLATFORMS

1. Brackets for system scaffolds shall be installed and used in accordance with manufacturer's recommendations.
2. Brackets for frame scaffolds shall be seated correctly with side bracket parallel to the frames and end brackets at 90 degrees to the frames. Brackets shall not be bent or twisted from normal position. Brackets (except mobile brackets designed to carry materials) are to be used as work platforms only and shall not be used for storage of material or equipment.
3. Cantilevered platforms shall be designed, installed and used in accordance with manufacturers' recommendations.

K. ALL SCAFFOLDING COMPONENTS shall be installed and used in accordance with the manufacturers' recommended procedure. Components shall not be altered. Scaffold frames and their components manufactured by different companies shall not be intermixed, unless the component parts readily fit together and the resulting scaffold's structural integrity is maintained by the user.

L. PLANKING

1. Working platforms shall cover scaffold bearer as completely as possible. Only scaffold grade wood planking, or fabricated planking and decking meeting scaffold use requirements shall be used. **Planks and platforms should rest on bearers only.**
2. Check each plank prior to use to be sure plank is not warped, damaged, or otherwise unsafe.
3. Planking shall have at least 12" overlap and extend 6" beyond center of support, or be cleated or restrained at both ends to prevent sliding off supports.
4. Solid sawn lumber, LVL (laminated veneer lumber) or fabricated scaffold planks and platforms (unless cleated or restrained) shall extend over their end supports not less than 6" nor more than 18". This overhang should be guard railed to prevent access.

M. FOR "PUTLOGS" AND "TRUSSES" THE FOLLOWING ADDITIONAL GUIDELINES APPLY:

1. Do not cantilever or extend putlogs/trusses as side brackets without thorough consideration of loads to be applied.
2. Install and brace putlogs and trusses in accordance with manufacturer's instructions.

N. FOR ROLLING SCAFFOLDS THE FOLLOWING ADDITIONAL GUIDELINES APPLY:

1. **RIDING A ROLLING SCAFFOLD IS VERY HAZARDOUS.** The SSFI and the SIA do not recommend nor encourage this practice.
2. Casters with plain stems shall be attached to the frames or adjustment screws by pins or other suitable means.
3. No more than 12 inches of the screw jack shall extend between the bottom of the adjusting nut and the top of the caster.
4. Wheels or casters shall be locked to prevent caster rotation and scaffold movement when scaffold is in use.
5. Joints shall be restrained from separation.
6. Use horizontal diagonal bracing near the bottom and at 20-foot intervals measured from the rolling surface.
7. Do not use brackets or other platform extensions without compensating for the overturning effect.
8. The top platform height **as measured from the rolling surface** of a rolling scaffold must not exceed four (4) times the smallest base dimension (CAL/OSHA and some government agencies require a stricter ratio of 3:1).
9. Cleat or secure all planks.
10. Secure or remove all materials and equipment from platform before moving.
11. Do not attempt to move a rolling scaffold without sufficient help - watch out for holes in floor and overhead obstructions – stabilize against tipping.

O. SAFE USE OF SCAFFOLD-

1. Prior to use, inspect scaffold to insure it has not been altered and is in safe working condition.
2. Erected scaffolds and platforms should be inspected continuously by those using them.
3. Exercise caution when entering or leaving a work platform.
4. Do not overload scaffold. Follow manufacturer's safe working load recommendations.
5. Do not jump onto planks or platforms.
6. **DO NOT USE** ladders or makeshift devices to increase the working height of a scaffold. Do not plank guardrails to increase the height of a scaffold.
7. Climb in access areas only and use both hands.

III. WHEN DISMANTLING SCAFFOLDING THE FOLLOWING ADDITIONAL GUIDELINES APPLY:

A. Check to ensure scaffolding has not been structurally altered in a way which would make it unsafe and, if it has, reconstruct and/or stabilize where necessary before commencing with dismantling procedures. This includes all scaffold ties.

B. Visually inspect planks prior to dismantling to be sure they are safe.

C. Do not remove a scaffold component without considering the effect of that removal.

D. Do not accumulate excess components or equipment on the level being dismantled.

E. Do not remove ties until scaffold above has been dismantled to that level.

F. Lower dismantled components in an orderly manner. Do not throw off scaffold.

G. Dismantled equipment should be stockpiled in an orderly manner. Since field conditions vary and are beyond the control of the SSFI and the SIA, safe and proper use of scaffolding is the sole responsibility of the user.

Reprinting of this publication does not imply approval of product by Steel City Scaffold, Inc
© Permission to reproduce in entirety can be obtained from: Steel City Scaffold, Inc. 25108 Marguerite Pkwy. Ste. A-445, Mission Viejo, CA. 92692 Publication S100 Printed in U.S.A 4/00 (2707)

Cal/OSHA District and Field Offices

Cal/OSHA District Offices

DISTRICT	ADDRESS	TELEPHONE NUMBER	FAX NUMBER
Bakersfield	7718 Meany Ave., Bakersfield 93308-5110	(661) 588-6400	(661) 588-6428
Concord	1450 Enea Circle, Bldg. C, Suite 525, Concord 94520	(925) 602-6517	(925) 676-0227
Foster City	1065 East Hillsdale Blvd., Suite 110, Foster City 94404	(650) 573-3812	(650) 573-3817
Fremont/San Jose	39141 Civic Center Dr., Suite 310, Fremont 94538	(510) 794-2521	(510) 794-3869
Fresno	2550 Mariposa Street, Room 4000, Fresno 93721	(559) 445-5302	(559) 445-5786
Los Angeles	320 West 4th Street, Room 850, Los Angeles 90013	(213) 576-7451	(213) 576-7461
Modesto	4206 Technology Dr., Suite 3, Modesto 95356	(209) 545-7310	(209) 545-7313
Oakland	1515 Clay Street, Suite 1301, Oakland 94612	(510) 622-2916	(510) 622-2908
Sacramento	2424 Arden Way, Suite 165, Sacramento 95825	(916) 263-2800	(916) 263-2798
San Bernardino	464 West 4th Street, Suite 332, San Bernardino 92401	(909) 383-4321	(909) 383-6789
San Diego	7575 Metropolitan Dr Ste 207, San Diego CA 92108-4424	(619) 767-2280	(619) 767-2299
San Francisco	455 Golden Gate Ave., Rm 9516, San Francisco 94105	(415) 557-0100	(415) 557-0123
Santa Ana/ Anaheim	2000 East McFadden Avenue, Suite 122, Santa Ana 92705	(714) 558-4451	(714) 558-2035
Santa Rosa	1221 Farmers Lane, Suite 300, Santa Rosa 95405	(707) 576-2388	(707) 576-2598
Torrance	680 Knox Street, Suite 100, Torrance 90502	(310) 516-3734	(310) 516-4253
Van Nuys	6150 Van Nuys Boulevard, Suite 405, Van Nuys 91401	(818) 901-5403	(818) 901-5578
West Covina	1906 W. Garvey Ave. South, Suite 200, West Covina 91790	(626) 472-0046	(626) 472-7708

Cal/OSHA Field Offices

[1]Chico	1367 East Lassen Avenue, Suite B-4, Chico 95973	(530) 895-4761	(530) 895-6941
[1]Redding	381 Hemsted Drive, Redding 96002	(530) 224-4743	(530) 224-4747

[1] Field office of Sacramento District.

STATE OF CALIFORNIA
DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF OCCUPATIONAL SAFETY AND HEALTH

No: 2025-**910929**

ANNUAL PERMIT

Permit Issued To

Steel City Scaffold Inc
Attn: Safety Mgr or Stan S. Bane Jr.
25108 Marguerite Pkwy Ste A445
Mission Viejo CA 92692-2400

(949) 257-7279

No.
Date 11/21/2025
Region 3
District 1
Tel. (714) 558-4451

Type of Permit S4-ANNUAL SCAFFOLD/FALSEWORK/VERTICAL SHORING

Pursuant to Labor Code Sections 6500 and 6502, this Permit is issued to the above-named employer for the projects described below.

State Contractor's License Number	952843	Permit Valid through	November 21, 2026	
Description of Project	Location Address	City and County	Anticipated Dates Starting	Completion
Various Conditions of Issuance:	Statewide		Nov 21, 2025	Nov 21, 2026

This Permit is issued upon the following conditions:

1. That the work is performed by the same employer. If this is an annual permit the appropriate District Office shall be notified, in writing, of dates and location of job site prior to commencement.

2. The employer will comply with all occupational safety and health standards or orders applicable to the above projects, and any other lawful orders of the Division.

3. That if any unforeseen condition causes deviation from the plans or statements contained in the Permit Application Form the employer will notify the Division immediately.

4. Any variation from the specification and assertions of the Permit Application Form or violation of safety orders may be cause to revoke the permit.

5. This permit shall be posted at or near each place of employment as provided in 8 CCR 341.4

Received From	Received By	
Stan S. Bane Jr.	Permit Unit	
☐ Cash ☒ Check 045548	Amount $100.00	Date 9/2/25

Investigated by _____ Safety Engineer Date

Approved by _____ District Manager/Permit Unit Date 9/25/2025

Cal/OSHA Form 300A (Rev. 7/2007)

Summary of Work-Related Injuries and Illnesses

CAL OSHA

Year: 2025

All establishments covered by CCR Title 8 Section 14300 must complete this Annual Summary, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.
Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."
Employees, former employees, and their representatives have the right to review the Cal/ OSHA Form 300 in its entirety. They also have limited access to the Cal/ OSHA Form 301 or its equivalent. See CCR Title 8 Section 14300.35, in Cal/ OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	0 (H)	0 (I)	0 (J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0 (K)	0 (L)

Injury and Illness Types

Total number of... (M)

(1) Injuries	0	(4) Poisonings	0
(2) Skin Disorders	0	(5) Hearing loss	0
(3) Respiratory Conditions	0	(6) All other illnesses	0

Post this Annual Summary from February 1 to April 30 of the year following the year covered by the form.

Facility Information

Establishment name: Steel City Scaffold, Inc.
Street: 25108 Marguerite Pkwy., Ste. A-445
City: Mission Viejo State: CA ZIP: 92656
Industry description: Construction - Scaffolding
Standard Industrial Classification (SIC) If known (e.g., SIC 3715): SIC - 1799

Employment Information

(If you don't have these figures, use the optional Worksheet to estimate)

Annual average number of employees: 60
Total hours worked by all employees last year: 125,495

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive: [signature] Title: President
Phone: (949.257.7279 Date: 01-07-2026